

Year 4 – Writing Checklist

Autumn	Handwriting	Use diagonal and horizontal strokes to join most letters.	
	Spelling	Use the first few letters to check a spelling in a dictionary.	
		Write from memory simple dictated sentences that include words and punctuation taught.	
	Composition	Write non-narrative using simple organisational devices (headings and subheadings)	
		In narratives, develop a clear beginning, middle and end.	
	Grammar	Use a range of sentences with more than one clause through use of conjunctions.	
Use a wider range of conjunctions (although, however, despite, as well as)			
Use the correct article 'a' or 'an'			
Open sentences in different and exciting ways.			
Punctuation	All of my sentences are correctly demarcated with punctuation.		
Spring	Handwriting	Continue to improve handwriting.	
	Spelling	Spell words with additional prefixes and suffixes.	
		Use plural s and possessive s correctly.	
	Composition	Write a narrative with a clear structure, setting and plot.	
		Include key vocabulary and grammar choices that link to writing style.	
	Grammar	Use appropriate nouns and pronouns within and across sentences to support cohesion and avoid repetition.	
		Make improvements to my writing my proposing changes to grammar and vocabulary.	
		Use fronted adverbials with a comma.	
Punctuation	Use apostrophes for possession and omission.		
	Continue to secure the use of punctuation in direct speech.		
Summer	Spelling	Spell homophones and the words from the Y3/4 word list.	
	Composition	Begin to open paragraphs with topic sentences and organise them around a theme.	
		Endings of narratives are relating to the beginning or showing a change in character.	
	Grammar	Use expanded noun phrases with modifying adjectives.	
		Use adverbs and prepositions effectively.	
		Build cohesion in paragraphs, controlled use of tenses, a range of conjunctions.	
		Use standard English for verb inflections instead of spoken forms.	
	Punctuation	Almost always use commas for fronted adverbials.	
Secure the use of direct speech, including a comma after the reporting clause.			